



WELCOME TO HORSENS

This is your official welcome guide as a
new resident in the Horsens area

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WELCOME

Dear new resident,

Welcome to Horsens! I am pleased that you have chosen to settle in our beautiful area. When moving to a new city – and a new country – everything can be a bit overwhelming. To help you get off to a good start, we have gathered a wide range of information about moving to and living in this area. I hope you will find the information useful, and that you will enjoy living here just as much as I do.

Yours sincerely,

Peter Sørensen
Mayor of Horsens

ARRIVING IN DENMARK: OFFICIAL MATTERS



To make sure that you have all the right papers and registrations you need in order to be able to work and live in Denmark, we have collected some information for you about the official matters to take care of when moving to Denmark.

International Citizen Service – all the services you need in one place

The International Citizen Service (ICS) makes dealing with Danish authorities as easy as possible – for you, your partner and for Danish companies that employ foreign workers.

You will find an International Citizen Service office in each of the four largest cities in Denmark: Copenhagen, Aarhus, Odense and Aalborg. The Municipality of Horsens works with ICS Aarhus to ensure that you get off to a good start in Denmark and Horsens.

All the public authorities you typically need to deal with are represented at ICS Aarhus. In most cases, you will only need to talk to your ICS office to take care of your paperwork and find answers to your questions.

The International Citizen Service offers

Help with paperwork:

- › Residence permit for non-EU citizens
- › Registration certificate for EU citizens
- › Tax card
- › Civil registration number (CPR)
- › Health insurance card
- › NemID/MitID

Personal guidance on:

- › Job seeking in Denmark
- › Finding a job for your partner
- › Danish language courses
- › The Danish tax system
- › Registration of foreign vehicles

Useful information about:

- › Living and working conditions in Denmark
- › Authorization and recognition of foreign qualifications
- › Study and career counselling
- › Accommodation
- › Schooling
- › Day-care for children

Before you come to the International Citizen Service, please make sure that you have read the following website, where you can find additional information and answers to many of your questions:



International Citizen Service Aarhus
DOKK1, Hack Kampmanns Plads 2
8000 Aarhus C

Telephone: +45 72 22 33 30
Mail: info@icitizen.dk
icitizen.dk

Citizen Service in Horsens – your point of entry to the local authorities

At the municipal Citizen Service, the staff will help you in all matters relating to the municipality's responsibilities, e.g., conversion of driver's license, signing children up for daycare and school, or changing your address. If necessary, they will guide you to the relevant authorities. The Citizen Service (Borgerservice) office of Horsens Municipality is located at City Hall.



Rådhusstorvet 4
8700 Horsens
Telephone: 76 29 21 25

On our website, you will find a systematic guide to official matters in relation with moving to Denmark and Horsens: horsens.dk/workandstudy

Nice-to-know

› The Danish word for Citizen Service is *Borgerservice*

Key figures about Horsens

- › Horsens Municipality covers 542 square kilometres – from the island of Endelave in the east to Brædstrup in the west
- › Population in 2022: 94.000
- › Increase in population over the past ten years: 13,3 %
- › Expected population in 2045: 108.000.

HEALTHCARE



Denmark has a public health insurance system. The Danish public healthcare system is tax-financed, and the majority of health services, such as hospital services and visits to doctors, are free of charge. If you have a Danish residence permit and a civil registration (CPR) number, you are entitled to public health insurance in Denmark.

Health insurance card

The health insurance card is your documentation of the fact that you are entitled to treatment and services under the public health insurance scheme. This card is often referred to as the "yellow" health insurance card.

Notice that the yellow health insurance card has gone digital in the app "Sundhedskortet" (Health insurance card).

You must bring your health insurance card with you when you need health services. The card carries your name, address, civil registration number (CPR) and the name, address and telephone number of your general practitioner.

Nice-to-know

- › The civil registration (CPR) number is the Danish version of a social security number in the US or national insurance number in the UK
- › We recommend that you keep your health insurance card with you at all times in case you need to contact your GP, dentist or a hospital
- › If you move to another address, you must report your change of address to the Citizen Service office
- › A health insurance card with your new address will then be issued.

How to contact your general practitioner

When arriving in Denmark, you are allocated a personal doctor (general practitioner or GP). You must book an appointment with your GP before visiting the surgery. You can consult your GP when you are sick or otherwise require a consultation. The GP also provides prescriptions, vaccinations, advice on birth control and pregnancy, gynaecological examinations, advice on stopping smoking and referrals to specialists.

Nice-to-know

- › Your GP's name and phone number are on your health insurance card
- › The Danish word for health insurance card is *sundhedskort* (sometimes also referred to as *sygesikringskort*)
- › The Danish word for GP is *læge*
- › The Danish word for pharmacy is *apotek*

Out-of-hours medical service

You can contact the out-of-hours medical service (*Lægevagten*) outside your personal GP's hours. The out-of-hours service can only be contacted by phone and should only be contacted if you cannot wait for a consultation with your own GP.

The opening hours for the out-of-hours medical service are:

- › Weekdays: 16.00-08.00
- › Weekends/holidays: 24-hour service
- › Call the out-of-hours medical service at 70 11 31 31

Taking care of your teeth – the dentist

Universal dental treatment is not included under the Danish public health insurance system and is therefore not free. Adults must find a private dentist. Children under the age of 18 are entitled to free dental treatment.

Find it here: There is a list of dentists in your area in the yellow pages. Go to degulesider.dk, choose English, and search under "dentist" in your postal code.

Nice-to-know

- › The Danish word for dentist is *tandlæge*

Emergencies

In Denmark, we have a few phone numbers to call in the event of an emergency. Here are the most important numbers to know:

- › In case of an emergency, call 112
- › For non-emergencies, call 114 to reach your local police station

The Emergency Department at Horsens Hospital is located at Regionshospitalet Horsens.



Sundvej 30
8700 Horsens
Telephone: 79 27 45 20

Nice-to-know

- › The Danish word for A&E ward is *skadestue*
- › The Danish word for hospital is *sygehus* (or *hospital*)

More information

- › newtodenmark.dk
- › sundhed.dk
- › regionshospitalet-horsens.dk
- › lifeindenmark.dk

DEALING WITH FINANCES



Knowing what bank to choose, what insurances are needed and what to do about taxes can be a jungle of information. Below are some helpful highlights on a number of practical issues to guide you in matters such as banking, insurance, tax and vehicle registration.

Paying taxes

Various services such as libraries, roads, schools and the health sector are fully or partially financed through taxes in Denmark. These taxes are collected by the Danish tax authority SKAT. If you have income in Denmark, you are required to pay tax.

As a newcomer to Denmark, it may be difficult to understand the different regulations and laws, and we advise you to consult SKAT's website in order to learn more about how to contact SKAT and how to obtain your obligatory tax card.

For more information go to skat.dk/english.

Bank

In Denmark, all banks are private, and if you plan to have income in Denmark, you will need a Danish bank account. Employers will pay your salary directly into your bank account, as will other payments such as cash benefits, educational grants, child maintenance payments and pensions.

Read more on how to open a bank account in Denmark at lifeindenmark.dk

Be aware that most banks in Denmark do not handle cash in-house, so it will not be possible to make withdrawals or deposit money with a teller inside the bank. Instead, ATMs are located all around Denmark and generally just outside the bank.

NemKonto

In Denmark, we have a system called "NemKonto", which was introduced in 2005. All citizens are asked to specify one account, usually their salary account, to which all public sector institutions can make payments, such as tax refunds, family allowances etc. The idea is that the public sector institutions can make payments cheaply and simply. All banks can register a salary account as a NemKonto.

Find out more about NemKonto at nemkonto.dk, which has a Frequently Asked Questions section in English that may be able to answer some of your questions.

Insurance

Denmark has universal health insurance, but it is highly recommended to take out other insurances too.

Home insurance and accident insurance are the most common to take out, since they will cover nearly all of your belongings and grant compensation for e.g. an injury resulting from an accident. Since insurance companies in Denmark are private and have large variations in price, you may want to contact several companies.

Three types of insurance are mandatory by law in Denmark

- › Liability insurance if you own a motor vehicle
- › A dog insurance if you have a dog
- › Insurance against fire if you own real estate.

Read more about insurance at lifeindenmark.dk

WORK AND LANGUAGE



Denmark prides itself on having a healthy work-life balance and a higher than average time spent on leisure and personal care. The official working week is 37 hours.

How the Danish labour market works

The Danish labour market is regulated primarily through agreements about wages and working conditions negotiated between labour unions and employer associations – so-called collective agreements.

Collective agreements contain rules regarding your salary, working hours, training, pension, salary during illness and terms of notice. The above parties are responsible for ensuring compliance with these agreements.

In some areas though, the law sets certain minimum requirements. For example, the law stipulates that all employees have the right to five weeks of vacation a year, both men and women have the right to parental leave and as an employee, you have the right to an employment contract.

Trade unions

The way the Danish labour market functions is underpinned by the fact that around 80 percent of Danish workers are members of a trade union. As a foreign national working in Denmark, you are also free to join a trade union. If you choose to join a trade union, your choice of union depends on your education/position and your workplace.

Working Culture in Denmark

Some typical characteristics of Danish workplace culture are a flat hierarchy, working in teams, flexible working hours, acting proactively and an informal tone of communication. This may be very different from what you are used to from home. Understanding these characteristics will make it easier for you to adjust to a new workplace culture and interact with your new colleagues.

Workindenmark's e-learning course "Make It Work in Denmark" has a module called "An Introduction to Danish Workplace Culture" that explains how to navigate in a Danish workplace and how to deal with situations, which may be unfamiliar to you.

Go to workindenmark.dk to start the course.

Finding a job or starting a business in Horsens

Horsens is an attractive place for foreign citizens to find a job or start their own business. Located in the very centre of Denmark, the city and municipality enjoys a well-developed infrastructure, which offers great opportunities for both national and international companies. Our dynamic business environment consists of more than 4,000 registered companies with more joining every year.

Jobcenter Horsens' main task is to help jobseekers find work. The guiding concept of the job centre is self-service. You will be able to use jobnet.dk, which is a job and CV database listing job vacancies. The database includes many job listings in English.

If you are considering starting your own company or expanding your business, contact Business Horsens for free business counselling. Business Horsens is the local non-profit entity responsible for boosting business development. The aim is to secure the Horsens region as a prime location for doing business.

For more information

- › BusinessHorsens.dk
- › jobnet.dk
- › workindenmark.dk

Learn Danish for free

We recommend that you sign up for and learn Danish, as it will give you an advantage in your career and helps you getting settled in Denmark.

Many language schools offer a special Danish language programme for non-Danish residents referred to as Danish Language Education. If you are new to Denmark, above 18 years old and have a Danish CPR-number, the education is free. You will have to pay a deposit to start the education.

You will receive a letter in your digital e-boks with information on how to sign up at your local language school. It is important that you respond to the letter immediately and let us know when you wish to begin your Danish course, as the offer is only free for a limited amount of time. You can read more about the different courses at sprogcentermidt.dk/english/

Unemployment insurance fund

An unemployment insurance fund is a private fund where you can take out an insurance policy that will cover you, if you lose your job. Most unemployment insurance funds work together with specific labour unions, but membership of neither a union nor an unemployment insurance fund is compulsory.

If you are between the ages of 18 and 63 and reside in Denmark, you can become a member of an unemployment insurance fund. This is also the case if you are from another EU/EEA country and work in Denmark. You can be insured for full-time or part-time work.

Nice-to-know

- › The Danish word for unemployment insurance fund is *A-kasse*

STUDYING IN HORSSENS



Horsens is a city of education and we are proud to be home to many Danish and international students. Below you can read about the educational institutions in Horsens and learn more about what they offer.

Vocational and higher Education

VIA University College is Denmark's largest university college with 20,000 students. VIA offers educational programmes in English in engineering, design, animation and construction. The campus in Horsens is home to almost 3,000 students and is the largest educational institution in Horsens.

The Basic Health Care College

Social- og Sundhedsskolen – The Basic Health Care College – emphasises internationalisation in their programs and use this focus to educate students to engage in a globalised world. About 2,000 students are enrolled in the college.

Dania Academy

Dania Erhvervsakademi – Dania Academy – is a university of applied sciences with programmes focusing on applied degrees within technology, IT, business and health. Several programmes are taught in English.

In the summer of 2021 a brand new Campus right next to Horsens Central Station opened with space for up against 8,000 people from many different fields of study.

Other educational institutions near Horsens:

- › Aarhus University – the second-largest university in Denmark with 40,000 students
- › University of Southern Denmark – 5 campuses in 5 southern Danish cities. SDU has 32,000 students

High School Education

Learnmark Highschool HHX and HTX:

Learnmark HHX is perfect, if you want to learn about finance, marketing, innovation, language and globalisation, and at Learnmark HTX students learn to develop new technology and medicine as well as healthier foods. Read more at: [learnmark.dk/](https://www.learnmark.dk/) (in danish)

Horsens Gymnasium and HF:

At Horsens Gymnasium and HF, you will experience a variety of different disciplines, subjects, communities, and students. You can earn an STX or HF high school diploma to prepare you for higher education. Learn more at: [horsens-gym.dk/](https://www.horsens-gym.dk/) (in Danish)

HF og VUC:

HF and VUC in Horsens offers training programmes for both young and mature students. HF offers a two-year high school diploma, various single subjects, distance education and an advanced programme to prepare you for university. Learn more at: [horsenshfgvuc.dk/](https://www.horsenshfgvuc.dk/).

Studyinhorsens.dk

If you want to read more about life as a student in Horsens, go to [studyinhorsens.dk](https://www.studyinhorsens.dk). Here you will find all the information you need to thrive and survive as a student.

FINDING A PLACE TO LIVE



In Denmark, rented accommodation is a very common way to live. You can rent from either a private property owner or a non-profit housing association.

Renting

If you are looking for rented accommodation in Horsens, it is a good idea to search one of the Danish housing portals. Flats and rooms for rent are often advertised on the Internet or found through colleagues, friends and acquaintances.

You can search for rental accommodation at lejebolig.dk and boligportal.dk. Both websites have English versions.

If you live in rented accommodation, you may be eligible for housing benefit. You can find out more about housing benefit and obtain an application form at Citizen Service offices.

Buying

If you are interested in buying property, you can contact a real estate agent, who can provide guidance on how to do so.

On FindHousingDenmark.com you can read more about housing opportunities, whether you are looking for a place to rent or to buy. The website can also help you understand the Danish real estate market and the rules and regulations you should be aware of.

Meet Mette Munk

Mette Munk is our accommodation guide and all-knowing go-to-woman when it comes to moving to Horsens. Give her a call if you are interested in some insider tips about the best neighbourhoods and apartments.

Telephone: 76 29 20 43 or 30 10 91 67

Mail: mm@horsens.dk

Nice-to-know

- › The Danish word for rental accommodation is *lejebolig*
- › The Danish word for housing association is *boligforening*

GETTING AROUND



Denmark has a well-developed and well-maintained infrastructure for cars, bicycles and public transport via trains or buses. Read about the different types of transport at lifeindenmark.dk.

By train or bus

If you need to plan a trip or find information on schedules for trains and buses, go to rejseplanen.dk (Journey planner), which has both English and German versions. Rejsekort is an electronic ticketing system for travelling by bus, train and metro. Rejsekort unites the different transport operators, travel zones, ticketing systems and discount schemes into a common system, which makes it easier for passengers to use public transport services throughout Denmark.

You can find an overview of local bus lines in Horsens at midttrafik.dk.
The train station in Horsens is located at:



Horsens Banegård
Andreas Steenbergs Plads
8700 Horsens

By bicycle

Many people in Denmark use their bicycle as a regular means of transport, and the infrastructure is therefore adapted to take into account the many people travelling by bicycle.

Bringing your car to Denmark

If you want to bring your car with you to Horsens, you can find information about the requirements at lifeindenmark.dk.

Be aware that you must have a liability insurance for the vehicle. In addition, the vehicle must be registered within 30 days of arrival. You can read more about taxation for Danish number plates at skat.dk.

Nice-to-know

- › The Danish word for driver's licence is *kørekort*
- › The Danish word for bus is *bus*, railway station is *banegård*, train is *tog* and bicycle is *cykel*
- › Denmark has a range of rules regarding parking. In many car parks you can park free, but with a time limit (usually 1-3 hours). You will need a parking disc for this

BRINGING YOUR FAMILY



Job opportunities for spouses

As new residents, it is important that you and your family thrive in order to feel settled. Work or education is often the best ways to develop a network and a good social life in Denmark, which is important for all of you to live your best life.

We recommend that you contact the Jobcenter to learn more about job opportunities in and around Horsens. You will find Jobcenter Horsens at:

 Samsøgade 3
8700 Horsens
Telephone: 76 29 47 00.

Please also visit the website workindenmark.dk. It is the official Danish website for international recruitment and offers focused job-seeking seminars and seminars on how to write job applications and CVs that are attractive to Danish employers.

Childcare

All children in Denmark are guaranteed a place in a childcare institution. Almost all Danish families use child daycare. Options for childcare consist of day nurseries for children 0-3 years old, kindergartens for children 3-6 years old and pre-school/after school centres for children 6-10 years old. In addition, there is the option of local childcare, in which children are cared for in private homes. Childcare is financed partly by the parents, partly by the municipality.

If you need information about your childcare options in Horsens, please contact the municipal Department of Education and Labour Market.

 Telephone: 76 29 30 06
Mail: uddannelseogarbejdsmarked@horsens.dk

Nice-to-know

- › The Danish word for day nursery is *vuggestue*.
- › The Danish word for kindergarten is *børnehave*.

School

Education is a key priority in Denmark. The Danish public schooling and education system is financed by taxes and therefore free of charge. There are also a number of private schools, including international schools with partial parental payment.

The "*folkeskole*" is the Danish municipal primary and lower secondary school. Further, all primary and lower secondary schools in Horsens Municipality offer afterschool activities.

Upper secondary education is also free of charge and consists of two types of programmes:

- › General education qualifying for access to higher education
- › Vocational or technical education qualifying primarily for access to the labour market

If you need information about the school and educational system in Denmark, please go to the official website of the Ministry of Education: eng.uvm.dk

If you need information about your school options in Horsens, please contact the municipal Department of Education and Labour Market.



Telephone: 76 29 30 20

Mail: uddannelseogarbejdsmarked@horsens.dk

Or read more at:

Studiebyhorsens.dk

Horsens.dk/Familie/BoernOgUnge/Uddannelse

Nice-to-know

- › The Danish word for municipal primary and lower secondary school is *folkeskole*
- › The Danish word for after-school care is *skolefritidsordning*, also called *SFO* in everyday language
- › It is common in Denmark for children to bring their own lunch to school
- › A parents' meeting is usually held at the school once or twice a year, where parents are informed of their children's progress
- › It is customary in Denmark to invite your child's classmates home after school when it is his or her birthday

International schools

It is also possible to enrol your child in an international school, where they will be taught in a language other than Danish. Most international schools operate similarly to private schools and you must pay fees.

Students in international schools include both Danish students, who wish to be taught in a language other than Danish, and foreign students, who do not speak Danish. You must contact the individual school regarding its enrolment procedure.

There are no international schools in Horsens. The two closest international schools are in Viby J (southwest Aarhus) and Kolding.

- › International School of Aarhus/Interskolen: isaa.dk
- › The Cosmo: thecosmo.dk

SOCIAL LIFE



There are great experiences waiting for you in Horsens. In addition to large-scale concerts, festivals and events, Horsens offers enjoyable everyday experiences 365 days a year. Whether you prefer shopping, culture, nature or activities that get your heart rate up – Horsens has it all. Find it here: kystlandet.com/coastalland/horsens

Horsens Public Library

Public libraries play a central role in everyday life in Denmark. Many libraries arrange exhibitions, screen films, organise children's theatre performances and invite guest speakers.

Nice-to-know

- › Most of the services provided by the libraries are free. You have access to the internet, photocopiers, newspapers and magazines, and you can borrow books, films, PlayStation games and music for free – even in languages other than Danish
- › When borrowing materials from the library you will need your health insurance card. Ask at the library for information on how to borrow books.
See horsensbibliotek.dk for more information and addresses of all public libraries in the municipality of Horsens

Associations and sports

In Denmark, we have a strong tradition of belonging to an association, where we can meet other people who share our particular interest. These associations include everything from sport clubs to political associations.

Find a list of the local associations at fritid.horsens.dk.

Nice-to-know

- › The Danish word for association is *forening*
- › Joining associations, sports clubs or evening classes is considered a common way of socialising in Denmark and it is a good way of getting to know new people
- › When you join an association or sports club, you usually meet the same group of people once or twice a week

Enjoying nature

Besides joining an association, there are many other sporting activities in Horsens and district. You can go for a walk in our city parks, take a run around Bygholm Lake or go mountain biking in the forests. You can discover new trails on visithorsens.dk.

Alternatively, put on your hiking boots and explore a safe and beautiful landscape of hills and river valleys or rent a canoe and sail the Gudenå, the longest river in Denmark. Find your next trip here: oplevgudenaa.dk.

There is also the coastline with its lovely sandy beaches and our convenient city beach, Langelinie, with many facilities. Find events here: spothorsens.dk.

For indoors swimming, visit Aqua Forum at Forum Horsens: forumhorsens.dk.

Read more about activities in our beautiful area at Kystlandet.com.

Shopping

There are plenty of shopping opportunities in Horsens and district.

Most retail stores close at 17.30 on weekdays and at 19.00 on Fridays. Most shops close earlier on weekends and remain closed on Sundays, although they may open for occasional special events and around Christmas.

Supermarkets and discount stores usually close around 20.00 or 21.00. Consult the stores' websites for further details.

Culture to go

Horsens is home to numerous cultural offers and many annual events. The city is widely known for its annual European Medieval Festival in August.

We also have an annual Theatre Festival in September and a Crime Book Festival, which takes place every year right before Easter.

Rabbit Hole Festival is a peep into the underground of Horsens' cultural scene – created by young, creative forces. Go to spothorsens.dk to learn more.

Wall of Sound is our most recent festival combining music, cozy hang-out corners, board games, food and last, but definitely not least: that special feeling of community that a great festival creates.

Yearly festivals:

- › middelalderfestival.dk
- › horsensteaterfestival.dk
- › krimimessen.dk
- › wallofsound.dk

Music and concerts

Horsens is known for its concerts and has attracted world-renowned artists and bands such as U2, AC/DC, Rolling Stones, Poul McCartney and Pink.

FÆNGSLET and Forum Horsens hosts the majority of major concert events. Horsens Ny Teater also hosts smaller concerts, and many established and upcoming Danish and international artists gives concerts at Platform K.

Theatre

There are also plenty of opportunities to visit theatres in and around the area. Horsens has Horsens Ny Teater, which offers a variety of performances and shows. Most are in Danish. See hnt.dk.

Platform K

At Platform K, you can find a rehearsal space for your band or rent a studio and equipment. There is also a café for your coffee cravings.

Cinema

In Denmark, films are normally shown in their original language with Danish subtitles, but most foreign children's films are dubbed.

Horsens has Megascope, a modern multiplex cinema that screens all the latest films. See megascop.dk (in Danish).

Museums

You can visit a wide range of museums and art galleries in the area. Visit FÆNGSLET, the former prison in Horsens, and feel the thought-provoking history that has taken place here. Alternatively, go to The Uncovered Bridge (in Danish: Den genfundne bro) that was discovered in 2013 after nearly 90 years in hiding.

Whether you like modern art, Vikings, historical farm life or modern history, the possibilities are many. Find it all here: visithorsens.dk.

Activities for kids and teens

Platform K:

Platform K stands for culture, creativity, coffee, concerts, love and edge (all of which begin with the letter K in Danish). "Come and join us" also begins with a K and this is YOUR place too. Platform K is the place to get together for concerts, events, talks, rehearsals, workshops, conversations in the café, food and new experiences. Perhaps you have an idea for an event? Maybe you just want to be part of it all?

Kulturstationen:

Are your kids creative? We have three dedicated schools where they can do art and crafts: Komediehuset (the comedy house) for acting and theatre, Billedskolen (art school) for art and of course, Musikskolen (music school) for music. There are free creative activities for kids every weekend. Read more at: kulturstationenhorsens.dk/

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- › Horsens Municipality: facebook.com/endelafflokken and [@horsenskommune](https://instagram.com/horsenskommune) on Instagram
- › Platform K: facebook.com/Platformk.dk and [@platformk](https://instagram.com/platformk) on Instagram
- › Kulturstationen: facebook.com/kulturstationenhorsens and [@Kulturstationenhorsens](https://instagram.com/Kulturstationenhorsens) on Instagram

NETWORKING IN HORSSENS



Discover the Locals

As an international, it can be hard to get to know new people outside of work or studies. This is why we would love to welcome you to our event Discover the Locals.

It is your chance to meet new international and local friends and be introduced to some of the many activities, you can join in and around Horsens. You will end the evening by deciding which activity to explore together with one or more fellow participants. Sounds like a good idea? That's because it is!

The event will be held twice a year. One in the early spring and one in the early autumn.

International Network Horsens

As a newcomer to Horsens, we recommend you join International Network Horsens. The network can help you integrate within the society of Horsens and will provide a warm and welcoming environment to meet with people from diverse backgrounds and to create new connections. The events of the International Network Horsens are open to both internationals and Danes and provide a great setting for meeting new people.

You can check out the upcoming events of the network by following:
facebook.com/InternationalNetworkHorsens

PRACTICAL INFORMATION



Refuse

In the Municipality of Horsens, you have to sort your household waste into five types: Food waste, residual waste, packaging waste, paper waste and miscellaneous waste.

The more we sort our waste, the better we can reuse it. Glass, plastic and metal as well as paper and small cardboard items can all be recycled and go into new products. In that way, there will be less need to extract new raw materials.

Read about waste collection and get information on how to sort your waste on [horsens.dk](https://www.horsens.dk). Remember also to look at the calendar for when your waste containers are emptied or subscribe to our SMS and e-mail service.

Recycling Centres

At our Recycling Centres, you can dispose almost any type of waste for eco-friendly treatment. Find the nearest recycling centre at [horsens.dk](https://www.horsens.dk).

Nice-to-know

- › The Danish word for waste is *affald*
- › The Danish word for Recycling Centre is *genbrugsplads*

Leaving Denmark

If you decide to return to your home country, there are several issues you need to be aware of. It is important that you notify the Citizens' Service office in your municipality and the Danish tax authorities SKAT.

CHECKLIST

Here is a list of the matters mentioned in the folder which you as a new resident need to attend to. We suggest that you go through the list to make sure that you have registered and applied for the required documents etc.

| Item | Section | Done |
|--|---|------|
| Certificate of Registration Residence permit for non-EU citizens/registration certificate for EU citizens obtained |  | |
| CPR number I have applied for and been issued with a CPR number and a health insurance card |  | |
| Health Insurance Card I have applied for and been issued with a health insurance card |  | |
| Tax card I have contacted SKAT and been issued with a tax card |  | |
| Bank account I have opened a Bank Account and made it a NemKonto |  | |
| General practitioner I have chosen a personal doctor (GP) from a list at the Citizens' Service office |  | |
| Dentist I have chosen a private dentist Healthcare |  | |
| Health procedures I have familiarised myself with procedures regarding contacting my GP, out-of-hours medical services, hospitals and accident & emergency wards |  | |
| Emergencies I know the emergency number Healthcare |  | |
| Insurances I have taken out the mandatory and other insurances I find necessary |  | |

To be continued on the back

| Item | Section | Done |
|--|---|------|
| <p>Labour market</p> <p>I know how the Danish Labour market works</p> |  | |
| <p>Employment contract</p> <p>I have received an employment contract as required by law</p> |  | |
| <p>Unemployment insurance</p> <p>I have taken out an unemployment insurance policy with a Danish A-kasse</p> |  | |
| <p>Car registration</p> <p>If I have brought a car with me from my home country, I have registered for Danish licence plates no later than 14 days after taking up residence in Denmark</p> |  | |
| <p>Driver's licence</p> <p>As a non-EU/EEA citizen I have converted my foreign driver's licence within 14 days of registering my address in Denmark</p> |  | |
| <p>Parking disc</p> <p>I have obtained a parking disc</p> |  | |
| <p>Housing benefit</p> <p>I have checked to see if I am eligible for housing benefit</p> |  | |
| <p>Rented accommodation</p> <p>If I have chosen to rent a place, I have made a rental contract with my landlord (recommended)</p> |  | |
| <p>Childcare</p> <p>If I have children under the age of third grade, I am familiar with childcare options</p> |  | |
| <p>Schooling</p> <p>If I have children from the age of 5 or 6, I have enrolled my child in a school</p> |  | |
| <p>Language Course</p> <p>I am aware of the possibility of taking a Danish course and have responded to the digital letter from Horsens Municipality in my e-boks</p> |  | |
| <p>Social Life</p> <p>I am aware of the many activities and offers in Horsens</p> |  | |
| <p>Leaving Denmark</p> <p>I know what to do if I leave Denmark to return to my home country</p> |  | |



Our welcome guide - your helping hand

Do you have any questions about the Danish way of life? Would you like to know more places to socialize in Horsens? Or do you want to make a career for yourself at one of the many interesting companies in the Horsens area? Our welcome guide is your helping hand when settling in Horsens. If you have any questions, please contact our matchmaking consultant, Morten Muriel Olsen, from Business Horsens. He is eager to answer any practical questions you might have about settling and living in Horsens and can help you get in touch with other international citizens. And if you want to learn about how to find good company collaborations, internships or student jobs, Morten is your new best friend.

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